

JOB OPPORTUNITY

ORGANIZATIONAL PROFILE:

Partners in Health/Abwenzi Pa Za Umoyo (PIH/APZU) is a non-profit organization based in Boston, Massachusetts, USA, whose mission is to provide a preferential option for the poor in health care. Through service delivery, training, advocacy and research, PIH works globally to bring the benefits of modern science to those most in need and to serve as an antidote to despair. PIH has programs in Haiti, Peru, Mexico, Russia, Rwanda, Lesotho, Malawi, Sierra Leone, Liberia, Kazakhstan and Boston.

PIH/APZU began working in Malawi in 2007, where today we support the Ministry of Health (MOH). APZU has its headquarters in Neno District with operations across the country.

We therefore seek to recruit suitably qualified and experienced candidates for the following

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| 1. | Position | : | Program Manager |
| | Reports to | : | Operations Director |
| | Commitment | : | Full Time (Monday-Friday) |
| | Location | : | Neno |

POSITION SUMMARY

The Program Manager leads the implementation of the Non-Negotiables Program II by; coordinating infrastructure projects, strengthening maintenance systems, managing program performance data, supervising technical teams, and coordinating with MOH to achieve high-quality, safe, reliable, and sustainable healthcare infrastructure across PIH/APZU-supported facilities.

RESPONSIBILITIES AND DUTIES

- Project Management
- Data Management & Utility
- People Management
- Stakeholder Engagement & Partnership
- Programme Performance & Coordination
- Quality, Compliance & Risk Management
- Monitoring, Evaluation & Learning

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in civil engineering, Electrical Engineering, Construction Management, or a related Engineering field or any other related field.
- A professional certificate in Project Management, Infrastructure Management, Facilities Management, or Business Administration will be an added advantage.
- At least 4–5 years' experience in managing construction projects.

2.	Position	:	Global Graphic Designer
	Reports to	:	Global Art Manager
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Malawi Office (Neno) & supporting Liberia, and Rwanda

POSITION SUMMARY

The Global Graphic Designer is a creative and detail-oriented visual communicator who plays a key role in supporting the design needs of Partners In Health (PIH) care delivery sites in Malawi, Liberia, and Rwanda. The position provides high-quality visual design support across print and digital platforms to advance programmatic, fundraising, partnership, advocacy, marketing, and communications priorities.

The Global Graphic Designer will work closely with the Global Art Manager, Senior Manager of Global Communications, APZU's Director of Partnerships and Grants Acquisition, and Communications Leads or Managers across the three supported sites to develop compelling, accessible, and brand-aligned visual communications.

RESPONSIBILITIES AND DUTIES

- Creative Design & Execution
- Design Support & Collaboration Global Communications & Brand Management
- Creative Quality, Accessibility & Innovation
- Project & Workflow Management
- Capacity Building & Knowledge Sharing
- Support the development of graphic design capacity across PIH sites

QUALIFICATIONS AND EXPERIENCE

- Bachelor's Degree in Graphic Design, Visual Communication, Fine Arts, Multimedia Design, Communications Design, or related fields.
- At least 5 years' professional experience in graphic design or related field.

NB: Portfolio must be included in the resume or cover letter.

3.	Position	:	Maternal and Child Health Nurse
	Reports to	:	Secondary Care and Programs Director
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The Maternal and Child Health Nurse will provide comprehensive and evidence-based care to women and newborns across the antepartum, intrapartum, and postpartum periods at APZU supported facilities. The role ensures adherence to clinical, patient safety, and IPC standards, supports emergency care and quality improvement, and mentors nurses, interns, and students in MCH.

RESPONSIBILITIES AND DUTIES

- Maternal and Child Health Nursing Care
- Clinical Quality, Patient Safety & Infection Prevention
- Mentorship, Coaching & Capacity Building
- Operations & Logistics
- Data Management & Reporting
- Quality Improvement & Clinical Coordination

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in nursing and Midwifery, with postgraduate qualification in Midwifery or equivalent.
- Minimum of 3 years' clinical experience in MCH spaces at postgraduate level.
- Registration with the Nurses and Midwives Council of Malawi (NMCM) and in good standing.
- Experience in mentorship, CPD facilitation, and nursing leadership will be an added advantage.

4.	Position	:	Nursing Practice and Quality Lead
	Reports to	:	Chief Medical Officer
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The Nursing Practice and Quality Lead will provide senior technical leadership to strengthen nursing practice, patient safety, and quality of care across APZU-supported facilities. The role will work with PIH, Ministry of Health, and nursing leadership to identify care gaps, strengthen nursing systems and workforce capacity, and align practice with national health policies and standards. The position will also support quality improvement, training, partnerships, and grant-funded activities.

RESPONSIBILITIES AND DUTIES

- Nursing Leadership
- Regulatory & Government Partnership
- Clinical Practice, Nursing Quality and Patient Safety

QUALIFICATIONS AND EXPERIENCE

- Master's Degree in Nursing Education or Nursing and Midwifery with demonstrated experience in Nursing Leadership and Clinical education.
- Registered with Nurses and Midwives Council of Malawi and in Good standing
- Minimum 5 years of experience in Nurse Leadership position and 3 years in nurse teaching or holding an academic position at a recognized institution.

5.	Position	:	Clinical Dietitian
	Reports to	:	Secondary Care and Programs Director
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The Clinical Dietitian will provide evidence-based, patient-centered nutrition care, including nutritional assessments, individualized care plans, and monitoring of outcomes. The role will collaborate with multidisciplinary teams to provide specialized dietary counselling, and nutrition support and education.

RESPONSIBILITIES AND DUTIES

- Clinical Nutrition & Dietetic Care
- Dietary Counselling & Nutrition Education
- Food Service & Menu Management
- Quality Improvement & Clinical Practice
- Nutrition Outreach & Community Engagement
- Data Management, Research & Reporting
- Policy, Programs & Resource Management

QUALIFICATIONS AND EXPERIENCE

- Bachelor of Science Degree in Clinical Dietetics or Postgraduate Diploma in Clinical Dietetics from an accredited and recognized institution.
- A Master's Degree in Dietetics, Clinical Nutrition, or a related field will be an added advantage.
- Registered with the relevant professional regulatory body in Malawi and in good standing.

6.	Position	:	HIV/TB Clinical Officer
	Reports to	:	HIV/TB Program Manager
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The HIV and TB Clinical Officer will provide HIV TB programmatic support in the delivery of high-quality, patient-centered care services across health facilities, and the community in Neno District.

RESPONSIBILITIES AND DUTIES

- Program Planning & Coordination
- Direct Clinical Service Delivery
- Program Operational Support
- Capacity Building & Clinical Mentorship
- HIV and TB Data Management, Reporting & Quality Improvement
- Resource Mobilization & Budget Management
- Community and Patient Support

QUALIFICATIONS AND EXPERIENCE

- Bachelor's Degree in Clinical Medicine from a recognized and accredited institution.
- Registered with the Medical Council of Malawi and in good standing.
- Minimum 2–4 years of experience in clinical service delivery, preferably with experience in HIV and TB care.

7.	Position	:	Data Analyst
	Reports to	:	Monitoring and Evaluation Manager
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno District

Job Summary:

The Data Analyst will oversee and support all clinical clinical and research data collection for the IC3 Decentralization project using various platforms. The role involves designing, implementing, monitoring and improving data collection systems as well as training and supervising counsellors and clerks.

Responsibilities and Duties:

- Establish data collection systems
- Oversee IC3 decentralization program data collection and reporting processes.
- Manage, train, and mentor IC3 decentralization data collection staff.
- Maintain a high level of data quality in data collection systems.
- Notify APZU and MOH colleagues on data concerns to inform quality improvement projects.
- Generates analytical summaries, manuscripts, and presentations for internal, MoH, and donor audiences in line with requirements.
- Develop, maintain and review automated databases.
- Provides technical guidance on study design, data collection tools, and analytical frameworks.

Required Qualifications and Attributes

- Minimum of a Bachelor's Degree in Statistics, Economics, Monitoring and Evaluation, Data Science, Computer Science, Epidemiology or related field.
- Minimum of three years' experience collecting and utilizing data stored in electronic medical records systems (eg CommCare and ODK).
- Minimum of five years' experience organizing, analyzing and presenting data in Microsoft Excel, Power Point.

8.	Position	:	HVAC/Electrical Technician
	Reports to	:	Electrical Engineer
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Lisungwi

POSITION SUMMARY

The HVAC/Electrical Technician will support in the planning, installation and maintenance of HVAC (Heating, Ventilation and Air Conditioning) and electrical systems across PIH-supported facilities.

RESPONSIBILITIES AND DUTIES

- Planning, Leadership & Implementation of HVAC and Electrical Works
- Budget and Resource Support
- Electrical Facilities Reliability & Maintenance
- Quality, Safety & Compliance
- Resource & Maintenance Management

QUALIFICATIONS AND EXPERIENCE

- Diploma in Electrical and Electronics Engineering.
- Diploma in HVAC or RAC Technology, Grade I in Electrical Installation, or any other related field.
- At least 3–5 years' experience working in a similar position.
- Professional membership with MERA and MEI.

9.	Position	:	Plant Operator (x2)
	Reports to	:	Biomedical Engineer
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The Plant Operator will be responsible for the safe, continuous, and efficient operation of the medical oxygen plant and supply systems while supporting biomedical equipment maintenance at Partners In Health/Abwenzi Pa Za Umoyo (PIH/APZU) supported facilities.

RESPONSIBILITIES AND DUTIES

- Oxygen Plant Operations & Supply
- Oxygen Plant Reliability & Maintenance
- Quality, Safety & Compliance
- Resource & Maintenance Management

QUALIFICATIONS AND EXPERIENCE

- TEVETA Electrical Level 3/Grade I in Electrical Engineering.
- Diploma in Biomedical Engineering or Electrical Engineering will be an added advantage.
- Hands-on experience with cylinder filling, pressure regulation, and basic compressor maintenance.

10.	Position	:	Data Technician (X3)
	Reports to	:	M&E Officer
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The Data Technician will support timely, accurate, and high-quality health data collection, entry, verification, and reporting across PIH/APZU-supported services and multiple data systems.

RESPONSIBILITIES AND DUTIES

- Data Collection and Entry
- Data Cleaning, Verification & Validation

- Facility Data Management
- Mentorship and Collaboration
- Quality, Data & Compliance
- Resource & Data Management

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in computing, mathematics, statistics or related qualification.
- At least 2 years' experience with data management software systems with some querying knowledge, including MySQL, SQL, Postgres SQL etc.
- Experience working with the Ministry of Health other digital health tools is a plus.

11.	Position	:	Research Assistant (Temporary)
	Reports to	:	Research Officer
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The research assistant will play a pivotal role in supporting the data collection for a study project.

RESPONSIBILITIES AND DUTIES

- Collect data through various methods
- Ensure the accuracy and completeness of collected data by implementing quality control
- Assist in the analysis and interpretation of quantitative/qualitative data
- Prepare clear and concise reports, summaries, and visualizations of collected data

QUALIFICATIONS AND EXPERIENCE

- Bachelor's degree in a relevant field such as statistics, social sciences, public Health, or a related field.
- Demonstrated experience in quantitative/qualitative data collection and management.
- Proficiency in data collection tools such as CommCare, REDCap, and other similar platforms

12.	Position	:	Quantitative/Qualitative Data Analyst (Temporary)
	Reports to	:	Research Officer
	Commitment	:	Full Time (Monday-Friday)
	Location	:	Neno

POSITION SUMMARY

The Quantitative/Qualitative data Analyst will play a pivotal role in supporting the analysis of data for a study project.

RESPONSIBILITIES AND DUTIES

- Analyze retrospective survey data with attention to detail and adherence to project protocols.

- Collaborate closely with the research team to interpret findings and generate actionable insights that contribute to the advancement of public health initiatives.
- Analyze qualitative data thematically and be able to interpret and generate meaningful reports aligning with the study objectives
- Prepare comprehensive reports and presentations based on data analysis results
- Ensure accuracy and reliability in all data analysis processes, maintaining the highest standards of quality and integrity.

QUALIFICATIONS

- Bachelor's degree in Statistics, social science, computer Science, Public Health, or a related field.
- Proven experience in data analysis, preferably in public health or social sciences.
- Proficiency in statistical software such as SPSS, STATA, Dedoose/NVIVO, R, or Python, with a demonstrated ability to work with large datasets.

BENEFITS AND REMUNERATION

An attractive remuneration package will be offered to the successful candidate to commensurate with experience and qualifications.

METHOD OF APPLICATION

Qualified and interested persons should apply strictly through the <https://www.pih.org/employment>.

The curriculum vitae uploaded should include three names of traceable referees (including current/recent supervisor) with valid telephone numbers and email addresses, not later than **13th September 2026**.

NB: Partners In Health/Abwenzi Pa Za Umoyo (PIH/APZU) is an equal opportunity employer.

SAFEGUARDING COMMITMENT

Partners In Health/Abwenzi Pa Za Umoyo (PIH/APZU) is committed to safeguarding staff, children and communities with whom we work from sexual exploitation, abuse and sexual harassment. Therefore, any offer of employment is conditional upon the successful completion of applicable background checks.

The Organisation does not charge any fees at any stage of the recruitment process. If you are asked to make a payment at any stage of the recruitment process, please contact bmsowoya@pih.org and speakup@pih.org.